

The Southeastern Librarian

Guidelines for Article Submissions and Author Instructions

Philosophy of *The Southeastern Librarian*

The Southeastern Librarian (SELn) is an open access, peer-reviewed, scholarly journal published quarterly by the Southeastern Library Association (SELA). The journal is the official publication of SELA and seeks to publish research and general interest articles, announcements, reviews, and news of professional interest to the library community in the Southeastern United States. The journal represents a significant means for addressing SELA's research objective.

The journal continuously accepts submissions for consideration. You do not have to be a member of SELA to submit an article for consideration by *The Southeastern Librarian*.

Guidelines for Article Submissions

The Southeastern Librarian publishes general interest and research articles.

Double-Blind Peer Review Process

Both general interest and research articles go through a double-blind peer review process. This process typically takes approximately 8 to 12 weeks to complete. However, the process can take more or less time, depending on the needs of review and editorial processes.

Upon receipt, a submission will be acknowledged by the editor. The editor assigns a submission to a minimum of two peer reviewers who receive the submission with no direct information about the author or the author's affiliation. Following peer review, the submission is reviewed by members of the *SELn* editorial board, who also have no direct information about the author or the author's affiliation.

Once this review process is complete, the editor will communicate a decision to the author and if the submission is accepted, will provide recommendations and suggestions for readying the submission for publication. The author is given time to review the editorial recommendations and revise the manuscript. A definite publication date is given prior to publication. Publication can be expected within twelve months.

Research Articles

- should consist of original, qualitative or quantitative research relevant to the library profession.
- must contain an abstract of no more than 150 words and a maximum of five keywords.
- must contain a literature review.
- must contain a references section (type all references, do not use your word processor's footnote/endnote features).

- should conform to the most recent edition of the *Publication Manual of the American Psychological Association* (APA) particularly regarding capitalization, punctuation, quotations, tables, captions, and elements of bibliographic style. **Do not use footnotes.**
- must include a separate title page with the name, affiliation/position, and professional address of the author/authors (the name of the author should not appear anywhere else in the manuscript).
- must be submitted via email as an attachment, preferably in MS Word or a compatible format, to John Barnett, *SELn* Editor, at seln@selaonline.org or jb186@uscupstate.edu.

The author is responsible for the accuracy of all statements in the manuscript. Although longer or shorter works may be considered, 2,000-5,000 word manuscripts are most suitable. No other publisher should be simultaneously considering a manuscript submitted to the *SELn*. If the manuscript includes analyses of survey results, please acknowledge approval by the appropriate Institutional Review Board either through direct reference in the manuscript or acknowledgement as part of the manuscript submission.

General Interest Articles

- should address professional concerns/issues of the library community. The *SELn* particularly seeks articles that have a broad Southeastern scope.
- can include best practices articles, position pieces, library trends, etc.
- must contain an abstract of no more than 150 words and provide a maximum of five keywords.
- should contain a references section (type all references, do not use your word processor's footnote/endnote features).
- should conform to the most recent edition of the *Publication Manual of the American Psychological Association* (APA) particularly regarding capitalization, punctuation, quotations, tables, captions, and elements of bibliographic style. **Do not use footnotes.**
- must be submitted via email as an attachment, preferably in MS Word or a compatible format, to John Barnett, *SELn* Editor, at seln@selaonline.org or jb186@uscupstate.edu.

The author is responsible for the accuracy of all statements in the article. Although longer or shorter works may be considered, 2,000-5,000 word submissions are most suitable. No other publisher should be simultaneously considering a manuscript submitted to the *SELn*.

Rights for Authors

The Southeastern Librarian is an open access publication.

A [Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License \(CC BY-NC-ND 4.0\)](https://creativecommons.org/licenses/by-nc-nd/4.0/) applies to all articles published in *The Southeastern Librarian*. Under this license the authors retain the copyright of their article and allow others to download the work and share the work with others as long as they credit the author. No changes, derivatives, or adaptations are allowed to the work. The work cannot be used commercially; in this case, non-commercial use means that use is not primarily intended for or directed towards commercial advantage or monetary compensation.

Attribution and Usage Policies

- Attribution (BY)—You must give appropriate credit, provide a link to the license, and indicate if changes were made. You may do so in any reasonable manner but not in any way that suggests the licensor endorses you or your use.
- NonCommercial (NC)—You may not use the material for commercial purposes.
- NoDerivatives (ND)—No changes, derivatives, or adaptations of the original work are allowed. If you remix, transform, or build upon the material, you may not distribute the modified material.
- No additional restrictions—You may not apply legal terms or technological measures that legally restrict others from doing anything the license permits.

For further questions, please visit the [Creative Commons website](#) or contact the *SELn* Editor at seln@selaonline.org or jb186@uscupstate.edu.