I. Call to Order
President Camille McCutcheon called the conference call meeting to order at 10:05 a.m. on November 4, 2015.

II. Welcome & Introductions
Camille McCutcheon

III. Minutes
Camille McCutcheon
Corrections were made to the August 14, 2015 minutes – the spelling of Joi Philips’ name and the addition of the report from the Reference and Public Services Section. Crystal Gates moved to approve the minutes, and Tim Dodge seconded. The minutes were approved as amended.

IV. Treasurer’s Report
Beverly James
Treasurer Beverly James gave the report. She added that the check from the Alabama/SELA conference had not been added yet and Camille noted that it was pending. In answer to a question about the Rothrock Award, she explained that we are only allowed to use the interest on that account. The award used to be $1,000 but has had to be reduced to $100 because of the diminishing interest. It was also clarified that the $500 travel funds for the President and Vice President can be used for travel that represents SELA.
V. Administrative Services Report  
Gordon Baker
We now have 239 members. Listed by state – AL 40, AR 4, FL 13, GA 62, KY 11, LA 11, MS 17, NC 17, SC 32, TN 19, VA 1, WV 8, Others 4. We had 252 members in August. The decrease is because of the rolling membership.

VI. President’s Report  
Camille McCutcheon
President Camille McCutcheon reported that she attended the Mississippi Library Association Conference and Board meeting representing SELA. She spoke to their board about SELA and the possibility for a joint conference. She reported that it was a very good experience.

The SELA Executive Committee met on October 14th to set the agenda for today’s board meeting.

As a result of the SELA Board’s approving the modification of some of the names of the SELA Awards, she has been working with the Michael Hooper and Gina Garber, the Website Co-Chairs, to update the SELA web site to reflect these changes.

She has also been working with the SELA Awards Chair, Bill McRee, on revising the Awards section of the SELA Handbook.

VII. 2016 SELA Conference  
Camille McCutcheon
The Georgia COMO (Council of Media Organizations)/SELA Conference will be held on October 5-7, 2016 Conference at the Classic Center in Athens, GA.

VIII. State Representative Reports

Alabama – Margie Calhoun reported that the Alabama Conference will be in Jackson in 2016.

Georgia – Rita Spisak (Written Report)
Report from Georgia Library Association is that we are extremely happy to have SELA as a partner in the GA COMO conference next October in Athens!

Louisiana – Hayley Johnson and Sarah Simms (Written Report)
The only thing noteworthy that we have to report is a reminder that the LLA 2016 conference will be taking place in Baton Rouge, LA from March 8 - 10. More information can be found here: https://llaonline.org/lla/shared_content/events/event_display.aspx?EventKey=ANNCONF16
Mississippi – Melissa Dennis (Written Report)
The Mississippi Library Association held its annual conference in Natchez, MS Oct. 20-23. Camille McCutcheon attended the Exe. Board meeting on behalf of SELA to discuss a future joint conference. The Board expressed slight concern with monetary details of a joint conference and also a venue that would best suit out of town guests. The Board will make a decision at the December meeting and Melissa will let SELA know what plans are decided. The Natchez conference had 400 attendees.

The University of Southern Mississippi School of Library Science would like to have a booth at next year’s SELA meeting (no matter the venue) and asks for consideration in a price cut for library school booths not to be charged the same amount as outside vendors. This same talk will be discussed at the Mississippi Library Association Board meeting in December after some groups like the USM SLIS School expressed concern on being charged a large sum to participate in the conference. If the board allows a steep discount, then SELA booths would be possible at all future MS Library conferences without much expense.

South Carolina – Faith Line (Written Report)
The South Carolina had a successful Conference in Columbia October 20-23. Over 400 members attended, with over 80 sessions. Next year’s conference will also be in Columbia in November.

New Officers for 2016 are SCLA PRESIDENT – John Kennerly, Associate Dean of the Library & Institutional Effectiveness/Associate Professor, Erskine College; SCLA FIRST VICE-PRESIDENT/CONFERENCE CHAIR – Amber Conger, Director, Kershaw County Library; SCLA SECOND VICE-PRESIDENT/MEMBERSHIP CHAIR – Jimmie Epling, Director, Darlington County Library System; SCLA SECRETARY – Michelle Rubino, Librarian, Greenville Technical College; SCLA TREASURER (2nd year of 2-year term) – Sarah Hood, Research and Instruction Librarian, Columbia College; and ALA COUNCILOR (1st year of 3-year term) – Virginia Alexander, Public Services Librarian, USC Upstate.

Tennessee – Sue Knoche (Written Report)
Not much to report. TLA is collecting program proposals for the TLA 2016 conference which will be April 5-8 in Kingsport, TN. The theme is “TLA Dare to Imagine.” I wanted to submit an announcement in the recent issue of Southeastern Librarian but missed the deadline and hope to include it in the next edition. TLA welcomes individuals from surrounding states as SELA does to attend the conferences and promises to be a great conference.

The next TLA board meeting will be December 5th, online only conducted through GoToMeeting sites across the state. TLA membership renewal period is in
December/January as we continue to be on a calendar year schedule, and TLA election for new officers will be conducted in March 2016.

My term for TLA/SELA representative has been extended to be in line with the SELA & TLA bylaws and will expire in June 30, 2019.

**West Virginia** – Breana Bowen (Written Report)
We are still working on the 2017 joint conference. We have not picked a hotel, but we are still trying for the Greenbrier. Our next conference dates will be on October 5–7, 2016 at Glade Springs Resort in Beckley, WV. We have also gone digital on our newsletter. Our first issue will be available in January.

### IX. Committee Reports

**Charles E. Beard Award Committee** – Vicki Gregory, Chair
Vicki announced that she is looking for ideas for advertising for nominations.

**Legislative Committee** – Judith Gibbons, Chair (Written Report)
The US Senate passed CISA (Cyberspace Information Sharing Act) on October 28th. It is anticipated that there will no action on the bill until 2016.

The American Library Association kicked off the Libraries Transform public awareness campaign.

After the general election, SELA members are encouraged to continue to communicate library needs to new and continuing elected officials.

**Membership & Mentoring Committee** – Tim Dodge, Co-Chair (Written Report)
Possible Joint Social Event at Fall 2016 Joint Conference: As plans become firmer in regard to the joint conference to be held with the Georgia Council of Media Organizations (GaCOMO) October 5 – 7, 2016 in Athens, we will investigate more fully the possibility of hosting some kind of social event with the SELA New Members Round Table. After some inquiries made by Tim Dodge, it was determined that for now there is no leadership structure in place for that roundtable. Very recently, Tim was able to procure from Kara Mullen, SELA Administrative Offices, a list of current NMRT members and he will soon contact them in regard to working on such a possible project.

SELA Table/Booth at Fall 2016 Joint Conference: The committee plans to continue with this ongoing event. In coming months, the committee co-chairs plus interested committee members will start making more definite plans.
Ongoing Initiatives: Using information supplied by outgoing Committee Chair Hal Mendelsohn, we will soon start reviewing existing mentor-mentee connections to confirm the status of those involved. Tim will continue to be the point person for those library school directors who responded to Hal’s initiative to have library schools involved in publicizing SELA to their students. In the near future we likely will survey the Membership and Mentoring Committee for additional ideas to consider for future initiatives to encourage membership and renewing of membership.

Outstanding Author Award Committee – Joi Phillips, Chair (Written Report)
The deadline is April 30, 2016, and the committee will begin accepting nominations as soon as the recommended changes have been made and posted to the web site.

Public Relations & Marketing Committee – Daniel Page, Chair (Written Report)
Our social media sites are growing and getting lots of views and shares.

The Southeastern Librarian – Perry Bratcher, Editor (Written Report)
Informational: Since 2014, we have been publishing electronically only. Each issue contains research articles, state/personnel news items and book reviews. Currently we have a 66% acceptance rate for research articles. We are making the issues available on the SELA website as they become available, however there is a one year “embargo” for issues available on the Kennesaw State University institutional repository (latest issue is Fall 2014).

There is one issue which is a bit troublesome. For the past 6 months, contributions of scholarly articles have dropped significantly. In our Fall issue, we only had one scholarly article. At this point I only have 1 article in the pipeline for possible inclusion in the Winter issue. Unless I receive submissions within the next few weeks, there will only be (at most) one scholarly article for the Winter issue (since it takes at least a couple of months for articles to make their way through the peer review process). I have sent an email to the editors of the state library association journals throughout the South. Thus far, I’ve received two responses. Those editors are having similar experiences. I will continue to monitor responses and share them with the SELA and SELn Boards.

I also receive download statistics from the issues published in the digital repository at Kennesaw State. I noticed for the 4 month time period May-August 2015 we had an average of 759 downloads per month. In 2014 for that same period it was 1,762. I contacted the manager of the IR at Kennesaw State. He informed me that there was a spike in downloads from Feb. 2014 to March 2015. I then went to look at stats for the same time period in 2013 and the average was 954. I will be investigating how to make our IR collection at Kennesaw more available on the SELA website.
X. Section Reports

**Public Libraries Section** – Crystal Gates, Chair (Written Report)
The Public Libraries Section is looking forward to working with Georgia Libraries to have several sessions presented by SELA members or sponsored by SELA’s Public Section at the next joint conference.

**Reference & Public Services Section** – Michael Mounce, Chair
RPSS has had an increase in membership bring it to 42 members. We will find someone to give a presentation at the 2016 conference. There will be an online/email election for vice chair. The secretary will remain the same.

**Resources & Technical Services Section** – Melissa Johnson, Chair (Written Report)
The Resources and Technical Services Section will be meeting via WebEx in December to discuss topics and presentation format for the 2016 GA COMO/SELA Conference. A Doodle Poll will be going out to members next week to determine the best time to meet.

Possible topics include RDA, Discovery Service, and Transitioning to a new LS/Discovery Tool. We are still investigating which presentations were done previously so as not to be repetitive.

**Special Libraries Section** – Nancy Richey, Chair (Written Report)
This section maintained contact through email. The members are Nacole Adams; Rachel Cotney; Allison Day; Rosemary Fischer; Ian Franklin; Susan Hall; Mangala Krishnamurthy; Nancy Richey; and Kathelene Smith.

Sent call for those interested in serving as secretary of this section, at this time, no volunteers. A call will be sent again in the spring. Members are aware of upcoming meetings.

No other reports at this time.

XI. Round Table Reports

**Library Instruction Round Table** – Michael Wilson, Chair
Michael Wilson announced that an election was held and Derek Malone has been elected Vice-Chair and Andrew Kearns has been elected Secretary.
XII. Old Business

a. Resume Review Committee – Camille McCutcheon
Camille explained that this formerly ad hoc committee is now a standing committee and asked for discussion about whether it should remain as a standing committee or be dissolved. Several members stated that they could see no need for this committee since most state associations offer a resume reviewing service. Michael Wilson moved to dissolve the standing committee, and Margie Calhoun seconded. The motion passed.

b. Results of Electronic Voting for Bylaws Changes – Camille McCutcheon
The first ten changes passed unanimously, but there was a lot of confusion about the wording of the eleventh proposed Bylaws change. A revote for this Bylaw change will be posted online with clearer wording.

XIII. New Business

a. Audit Bev James
Treasurer Beverly James explained the difference between a full audit and a financial review. In a financial review, the auditor (CPA) reviews the finances but does not state an opinion. A full audit is much more labor intensive and requires the auditor to state an opinion. The audit is also more expensive. A bylaws change to add a financial review as an option to an audit was suggested.

b. SELA President-Elect Travel Budget Linda Harris
President-Elect Linda Harris requested that the board to consider allowing her to transfer her 2015 remaining travel funds to the President. A motion to allow that transfer of funds was made by Judith Gibbons and seconded by Faith Line. The motion passed.

c. SELA Secretary Camille McCutcheon
Camille announced that Secretary Sue Alexander has resigned her office. The Executive Committee has asked Melissa Dennis to fill the remainder of Sue’s position, and she has agreed. Margie Calhoun moved to approve this appointment and Linda Harris seconded. The motion passed.

d. Proposed Changes to the SELA Bylaws Camille McCutcheon
After a notice of thirty days, an electronic ballot will be sent to those board members in elected positions to vote on several changes to the bylaws. These
changes include the incumbent officers change (No. 11 from previous ballot),
the addition of a financial review to the audit bylaw, and the terms of office to
start in January. Beverly James moved to place the last two items on the
ballot for a change to the bylaws and Gordon Baker seconded. The motion
passed.

XIV. Announcements
Gordon Baker noted that the check from the Alabama/SELA Conference has been
received but not yet recorded.

XV. Next Meeting
Camille stated that there will be a short online meeting of the board in January for the
purpose of approving the new budget. There will be an Executive Committee
meeting in early January to work on the budget. She will send out a Doodle Poll with
potential dates and times for the next board meeting.

XVI. For the Good of the Order

XVII. Adjournment
The meeting adjourned at 11:12 a.m.

Respectfully Submitted,

Sue Alexander
SELA Secretary