



**SELA Board Meeting
 March 15, 2021
 Zoom Conference Call
 11:00 a.m. CST/12:00 p.m. EST**

Minutes

Call to Order

Melissa Dennis

Melissa Dennis called this meeting to order at 11:02

I. Roll Call

Melissa Dennis

Those present for the March 15, 2021 SELA Board meeting were: S. Adams, B. Anderson, G. Baker, M. Berray, B. Bickford, H. Black, W. Brown, B. Carter, A. Dees, M. Dennis, T. Dodge, K. Engelbretch, L. Flanders, C. Gates, L. Geiger, V. Gregory, G. Grunow, S. Hicks, S. Holderman, G. Holmes, D. Johnson-Feder, L. Lambdin, S. Mangrum, S. Martin, C. McCutcheon, B. McRee, M. Nero, D. Owens, K. Rogers, R. Rose, E. Rozario, P. Salisburty, S. Schweighar, C. Shaffer, J. Siegal, L. Slavin, B. Thornton, D. Thornton, W. Turner

Absent: N. Adams, T. Buckles, G. Garber, L. Harris, M. Hooper, P. Kain, R. Moore, N. Richey, J. Shankweiler, S. Simms, K. Young

II. Approval of December 7th Minutes

Kristin Rogers/Crystal Gates

Crystal sent out the December 7th meeting minutes for approval. **A motion to approve the December 7th minutes was made by Tom Dodge and seconded by Laura Slaven. Motion passed unanimously.**

III. Executive Committee Officer Reports

A. President’s Report

Melissa Dennis

SEE PRESIDENTS REPORT

B. President-Elect's Report

Crystal Gates

Crystal gave update to NC/SELA conference. Registration will be \$100 for members and registration begins July 1. There will not be a SELA breakfast but will include a happy social hour. SELA sessions will be sponsored by individual SELA Sections.

Q: Are there and allotted number of programs for SELA presenters?

A: No, they will be accepting the best of the best. The committee has asked that we focus on panel presentations.

Deadline for program programs April 16th and posters on June 15th.

Gordon and Crystal are co-chairing SELA's summer conference – more details to come.

C. Past-President's Report

Tim Dodge

Nothing to Report

D. Administrative Services' Report

Gordon Baker

SEE ADMINISTRATIVE SERVICES REPORT

E. Treasurer's Report

Vicki Gregory

SEE TREASURER'S REPORT

Vicki shared the 2021 Budget. Vicki is writing checks and once Don gets everything into Quicken Vicki can take over everything. This change is a work on progress.

A motion to approve the 2021 budget was made by Tom Dodge and seconded by Rebecca Rose. Motion passed unanimously.

F. Archivist's Report

Camille McCutcheon

In early March, Camille and Gordon went to Valdosta State (VSU) to work in the archives. They brought information to be included into the archives [ALA Resolution for centennial, conference program from GLA/SELA, copies of SELn (printed copies of each issue and put in the archives), information from event at Signal Mountain] – 2 copier boxes worth of physical additions to the archives. The Southern books competition books were previously held at the University of Kentucky. Camille worked with UK for the books to be sent and added to the library at VSU. The books are awaiting cataloging. Camille and Gordon worked on the commemorative issue for the centennial celebration for *The Southeastern Librarian (SELn)*. They finished inventorying *SELn* issues and discovered SELA history that is not written down anywhere else. Camille has entered all of the items into Excel. Camille is still trying to track down some photographs and getting

info on honorary members. It was passed by the Board in the late 80's that those winning the Rothrock award are automatically granted honorary members of SELA. Camille thanked the archivist at VSU for all their help during the recent visit.

IV. State Representative Reports Representatives

A. Alabama – Chris Shaffer

Alabama's annual conference will be online April 28-29. Nonmembers registration is \$30. The association has brought back their peer reviewed journal, *The Alabama Librarian*.

B. Arkansas – Emily Rozario

Arkansas' annual conference will be October 12-15. Session proposals accepted now through May 31st. For more information go to the ARLA website.

C. Florida – Mohamed Berray

Florida will be having hybrid conference May 19-20th at the Hilton Dayton Beach. Theme – Lead and Inclusivity.

D. Georgia – Ben Carter

Georgia is Co-hosting the SouthEastern Collaborative and their annual conference will be in October. An online conference is currently being planned.

E. Kentucky – not in attendance

F. Louisiana – not in attendance

G. Mississippi –

H. North Carolina – Gerald

Seconded what Crystal had already announced for the NC/SELA conference. Wants to make sure communication gets out and that he will send out information for social media. The conference will include a student track – please let the library schools in your state know. UNC Greensboro will host a Beta Phi Mu virtual program.

I. South Carolina

South Carolina's annual conference will be held virtually October 13-15.

J. Tennessee

SEE TENNESSEE REPORT

K. Virginia –

L. West Virginia –

V. Committee Reports

Committee Chairs

A. Awards – Gordon doesn't have anything

A1. Charles Beard: no report other than asking if anyone wants to be on the committee let her know. Also – need nominations.

A2. Honorary Membership: project Camille is working on gathering this information with Gordon along with past presidents and *SELn* editors. If the person has died, Camille and Gordon they are looking for obituaries or write ups of their careers to be added to the website and to put in folders in the archive

A3. Outstanding Author – not in attendance

A4. Outstanding Library Program – not in attendance

A5. Resolutions – not in attendance at this point in the meeting

A6. Rothrock – nothing to report

A7. Southern Books Competition – nothing to report

B. Budget - no report

C. Conference – nothing to add to what has already been said

D. Constitution & Handbook – Is working on committee roster and will hopefully get that out in the next couple weeks.

E. Continuing Education & Staff Development

SEE CONTINUING EDUCATION & STAFF DEVELOPMENT REPORT

F. Intellectual Freedom – Will be having their first meeting today at 2pm and they will talk about conference and projects and the second summer conference. [both SELA and the joint conference]

G. Legislative – no report

H. Listserv – not in attendance

I. Membership – few things they were percolating over for the conference.

J. Mentoring – speed mentoring event during NCLA/SELA conference. Can this be included in the program’s application process. Mini-mentoring to help first time presenters get ready for presenting. ← from Kate

Sarah is the new chair – no report as of now

K. Nominating – no report submitted

L. Planning

SEE SENT REPORT

M. Public Relations & Marketing – beginning stages, no committee meeting yet but plan to have one soon. Working with education section project – SLIS students’ content and advocating them to get involved in SELA. Working on getting everything organized for conferences – send Hali information/promotions materials and she work on getting that information on social media.

N. Website – not in attendance

VI. Section Reports

Section Chairs

A. Library Education

SEE SENT REPORT

B. Public Libraries - Chair and chair elect talking about what to do for 2021 and does not want to lose momentum from 2020 and what Kate had done. They have ideas and sent out a creative survey to all PL group people and hope to get spotlight information to SELn. So far six people said they could be contacted about their programs.

The PL section has submitted a proposal for NCLA/SELA and hope to be presenting a panel.

They are open to ideas for what the section can do in the future.

C. Reference & Public Services - Needs a chair-elect – and hope that gets taken care of soon and can get to work. Do a coffee talk via zoom. Excited but really busy right now – working on a grant (gear grant from Mississippi) so really tied up until May. But – hopefully in May this RT can get going. Putting in a proposal for the SELA conference or poster (not sure if that is NCLA or our Summer program).

D. Resources & Technical Services

SEE SENT REPORT

E. School & Children's Librarian - Looking for a co-chair.

F. Special Libraries – not in attendance

G. Trustees & Friends of Libraries - Working on getting a chair, chair-elect, and a chair-elect-elect .. will update us as things progress

H. University & College Libraries

SEE SENT REPORT

V. Round Table Reports

Round Table Chairs

A. African-American Issues – not in attendance

B. Circulation and Reserves – nothing to report

C. Electronic Resources

SEE SENT REPORT

D. Government Documents – not in attendance

E. Library Instruction

SEE SENT REPORT

F. New Members

SEE SENT REPORT

VI. *Southeastern Librarian* Editor's Report Ashley Dees

SEE SENT REPORT

VII. New Business

A. Book Review Editor Ashley Dees

Wants board approval to add a book review editor to the journal board.

A motion to approve the addition of a book review editor to *The Southeastern Librarian* editorial board was made by Preston Salisbury and seconded by Laura Slavin. Motion passed unanimously.

B. SELA Summer Conference Crystal Gates

Gordan and Crystal are meeting Thursday and will have more information then. First week in August. August 5-6 (Thurs/Fri)

C. 2021 NCLA/SELA Conference Crystal Gates

Kate – tentatively put a SELA board meeting slot on the conference schedule for Tuesday late afternoon. This is the beginning of the conference. Not sure if this is the pre-conference date or first day (October

D. Leadership Directory Gordon Baker

Look and see if there are any changes and get them to him by Friday.

E. Setting Future Meetings Melissa Dennis

Would like the board to meet in June so we are all ready for the summer conference and the October conference. Will be sending out a doodle poll to see when people will be available.

F. Announcements, Etc. All

Melissa Dennis: will do breakout rooms next meeting for all state reps and committee chairs and roundtable chairs and section chairs etc.

Gordon Baker: if you are a new state rep and are curious about your job – on the state rep page on the website there is a link to the job description. If you have any questions email Melissa or Gordon.

Beth Anderson: ARSL advocacy committee ... send her anything our states are doing will bills etc. that may affect small rural or school libraries

Melissa Dennis: Put advocacy information through the listserv. Take advantage of the listserv to keep people involved on what is going on in your area.

Adjourn

Melissa Dennis

Melissa Dennis adjourned the meeting at 12:47.

SUBMITTED REPORTS

**President's Report
SELA Board Virtual Meeting
March 15, 2021**

I am looking forward to serving SELA with all of you this year! We have such a fantastic leadership team! With a new biennium we have new Executive Board members: Kristin Rogers as Secretary and Vicki Gregory as Treasurer. Beverly James has been helping us tremendously in transitioning Treasurer-related tasks, including switching out names with banking services. I'm happy to announce that SELA no longer uses Bank of America, but rather all of our banking services now go through Regions Bank. We discovered there are many more Regions Bank options in all of our SELA states, so this has helped us make this decision. So far, Vicki and I have signed off on 3 check requests for Administrative Services and one check request to renew our domain name SELAonline.org for the next 5 years (We save \$60 this way, thanks Gordon!). The Executive Team also met in January to approve the year's budget. Shout out to Michael Hooper for all of his help updating the website to reflect our new changes, including no longer listing emails for officers directly on the website.

With so much of our lives still affected by COVID-19, we will be planning a virtual conference with North Carolina October 18-22, 2021. In addition, we will plan a SELA Summer Virtual Conference and I'm delighted that Crystal Gates and Gordon Baker have volunteered to co-chair this committee, so please volunteer if you want to help plan this fun event. After consulting with Louisiana's Library Association President Sonnet Ireland, I was assured we should have a LA state representative by April. I reached out to the members of the Circulation and Reserves Roundtable to elect a new chair as our previous chair, Natalie Logue, seems to have switched careers and we have been unable to reach her this year. As we continue to plug in important members to our Leadership Team through adding co-chairs or chair-elects, I hope you will continue to reach out to Gordon and me with any questions or concerns with membership for your sections, committees, or round tables.

Submitted by:

Melissa Dennis, President

REVISED
SELA Administrative Services Activity Report
March 15, 2021

DATABASE

- Regular maintenance
- Continued Working on Honorary Members
- Deceased Honorary Members have been removed from the active member digest.

MEMBERSHIPS

- Processed memberships
- Compiled January 2021 membership report for SELA Board.
- Sent renewal notices for 2020 and January/February 2021. A total of 121 renewal notices were emailed.

SELA ADMINISTRATIVE SERVICES EMAIL

- Responded to emails received or forwarded to appropriate members of the Board

SELA ADMINISTRATIVE OFFICE DUTIES

- Continued to update the SELA Leadership Directory.
- Traveled to Valdosta State University to work on SELA Centennial Commemorative Edition, March 9-12.

Zoom Usage – 2021

- Treasurer’s Meeting - January 13, 2021
- SELA Executive Committee Meeting – February 22, 2021
- Past President Interview – Tim Dodge – February 25, 2021

Upcoming Zoom Meetings

- SELA Board Meeting – March 15, 2021

SELA
Statement of Activities - Budget and Actual
For the Two Months Ended February 28, 2021

	2021 Jan - Dec Budget	2021 Jan - Feb Actual	Variance with Budget	Notes
Revenues				
Membership Dues	\$ 8,520.00	\$ 645.00	\$ (7,875.00)	As of 3/10/21, additional \$925 in memberships received via Paypal.
Conference				
Joint	0.00	0.00	0.00	
Summer	0.00	0.00	0.00	
SELn				
Royalties	124.00	0.00	(124.00)	
Subscription	0.00	0.00	0.00	
Southern Books Competition	0.00	0.00	0.00	
SELA Centennial	0.00	0.00	0.00	
Scholarship - Frankenthaler	0.00	0.00	0.00	
Interest Income (Rothrock Fund)	127.00	56.89	(70.11)	
Prior Year Fund Balance	5,550.00	0.00	(5,550.00)	
Total Revenues	<u>14,321.00</u>	<u>701.89</u>	<u>(13,619.11)</u>	
Expenses				
Administration				
Administrative Services-Stipend	3,000.00	750.00	(\$2,250.00)	
Administrative Services-Travel	1,500.00	0.00	(\$1,500.00)	
Accounting-Financial Review	1,500.00	0.00	0.00	
Postage and Shipping	816.00	0.00	(\$816.00)	
Printing	50.00	0.00	(\$50.00)	
Webmaster Honorarium	1,200.00	0.00	(\$1,200.00)	
Regional Travel - President	500.00	0.00	(\$500.00)	
Regional Travel - Vice President	500.00	0.00	(\$500.00)	
ALA Chapter Leaders Forum	0.00	0.00	\$0.00	
Archivist Travel	1,340.00	0.00	(\$1,340.00)	
Other	1,380.00	665.44	(\$714.56)	Ga Sec of State-\$30, New checks-\$211.45 Quickbooks-\$423.99
Awards				
Rothrock	0.00	0.00	\$0.00	
Recognition Plaques	0.00	0.00	\$0.00	
President's Gavel	0.00	0.00	\$0.00	
Immediate Past-President's Gift	0.00	0.00	\$0.00	
Conference				
Joint	500.00	0.00	(500.00)	
Summer	250.00	0.00	(250.00)	
SELn Editor Honorarium	600.00	0.00	(600.00)	
Southern Books Competition	0.00	0.00	0.00	
Scholarship - Frankenthaler	0.00	0.00	0.00	
SELA Centennial	750.00	0.00	(\$750.00)	
Paypal Fees	260.00	17.47	(242.53)	
Contingency	175.00	0.00	(175.00)	
Total Expenses	<u>14,321.00</u>	<u>1,432.91</u>	<u>(12,888.09)</u>	
Excess(Deficiency) Revenues Over Expenditures	0.00	(731.02)	(731.02)	
Net Assets - beginning of year	78,298.68	78,298.68	-	
Net Assets - February 28, 2021	<u>\$ 78,298.68</u>	<u>\$ 77,567.66</u>	<u>\$ (731.02)</u>	

Statement of Net Assets
As of February 28, 2021

Assets

Cash - Bank of America (checking)	\$	26,726.94	
Cash - Regions Bank (operating account)	\$	39,038.55	
Cash - Regions Bank (checking-restricted for Rothrock Award)		2,590.31	
Time Deposit Account - Regions Bank (Rothrock corpus)		10,000.00	
Membership Dues Receivable		211.86	
Total Assets	\$	<u>78,567.66</u>	

Liabilities

Scholarship Payable-Frankenthaler	\$	<u>1,000.00</u>	
	\$	<u>1,000.00</u>	\$ 1,000.00

Net Assets

\$ 77,567.66

STATE REPRESENTATIVE SUBMITTED REPORTS

Tennessee State Representative, Southeastern Library Association
SELA Board Meeting Report: March 15, 2021

The TLA Advisory Council and Executive Board met virtually on December 18, 2020. The TLA 2021 Conference theme is “Tell Your Story: Shifting Perspectives.” The conference will be held virtually from April 6 through 8. Full conference (April 7 & 8) registration is \$95 for non-members and \$50 for members. There will be two pre-conference sessions offered for an additional \$20 each, regardless of membership status. The pre-conference entitled “Not the Same Old Story: Using Census Data to Identify New Opportunities” will be held from 9-11:30 a.m. on Tuesday, April 6 and is sponsored by the TLA Government Documents Roundtable. “School Readiness Toolkit Training: Rethinking Preparation for Kindergarten” will be held from noon – 4 p.m. on Tuesday, April 6 and is sponsored by the TLA Children’s and Youth Roundtable. The current schedule can be viewed at <https://tnla21.sched.com/>. Live sessions will be held on Zoom and Slack will be used for networking and session discussions.

Other TN Library News:

- The Executive Director of Tenn-Share has stepped down and the Tenn-Share Board is currently interviewing candidates to fill the position.
- The Tennessee State Library and Archives will open in their new location on the Bicentennial Mall in downtown Nashville on April 13, 2021.
- Membership is down. This has been attributed to the cancellation of the conference last year because many people pay their membership fees when they register for the conference.
- The Tennessee Association of School Librarians (TASL) is advocating for funding to fill the statewide school librarian position that has been vacant for years. They are hoping to have it added to the Governor’s education budget.
- The TLA Executive Board passed a motion to support a joint scholarship with TASL for BIPOC school librarian students.

Library Legislative Day was held virtually on March 9, 2021. The day consisted of a general session, an advocacy workshop by Dorcas Hand (School Library Advocate in Houston, TX), a One Voice Toolkit presentation, and a student Q&A with legislators. Recordings can be viewed at <https://vimeo.com/showcase/8160339>. The One Voice Toolkit was developed by the ALA’s Ecosystem Task Force. One Voice is an initiative of the State Ecosystem Task Force of the Committee on Library Advocacy (COLA). Information on One Voice and The Toolkit can be found at <http://www.ala.org/advocacy/state-ecosystem-initiative>.

The next TLA Advisory Council and Executive Board meetings are scheduled for April 6, 2021 and will be held virtually during the annual conference.

Respectfully submitted by:

Stephanie J. Adams TLA/SELA Representative March 11, 2021

COMMITTEE SUBMITTED REPORTS

Continuing Education and Staff Development Committee

Muriel Nero and Laura Slavin Co-Chairs

We emailed out a call for presenters to the committee. No response yet, but we will be sending out a call via the SELA listserv this week.

Sharon Holderman from the Education Section reached out to Muriel about a possible collaboration in the future.

Muriel and I will be working on updating the Frankenthaler Scholarship application rules in the upcoming months, with the help of the committee.

SELA Planning Committee

March 15, 2021

Committee Formed: Contacted all potential Planning Committee members listed in Excel file sent to me by Gordon Baker, SELA Administrative Services, to invite them to serve if interested. I received 14 favorable responses and set up an e-mail distribution list.

Committee members for 2021-2022 biennium (note: more will be added if new/renewing other SELA members indicate an interest in serving):

Anderson, Beth
Belton, Marsha
Bickford, Becky
Carscaddon, Laura
Dodge, Tim (Chair, *ex officio*)
Gates, Crystal (*ex officio*)
Glover, Sarah Grace
Johnson-Felder, Doris
Johnston, Meredith
McRee, Bill
Platt, Jessica E.
Stephens, Wendy
Thornton, Danielle
Turner, Wil'Lani
Wray, Caleb.

First Meeting: March 3 via Zoom. Following introductions, I outlined our charge as listed in the SELA Bylaws. We identified some preliminary ideas for possible investigation including:

- 1) Planning for future pandemic such as COVID-19 or other disruptive disaster.
- 2) Diversity, equity, and inclusion.

- 3) Open Access/freely available resources.
- 4) Growth of technological/data-related services and resources such as data management, Makerspaces, and programs such as R. Python, or LaTeX.
- 5) Grants and scholarships.
- 6) Association membership growth.

In addition, following the committee's charge as described in the SELA Bylaws, individual committee members have volunteered to locate (if available) state library association strategic plans from all 12 Southeastern library associations.

I am collecting all such documents being sent my way and intend to have the Planning Committee consult these to help us identify possible models to use and also to help generate additional ideas for possible investigation (see above).

Ultimately, the goal is to produce one or more recommendations for the SELA Executive Committee and Board for their consideration. No exact timeline but perhaps by end of 2021.

Meetings/Communications: Intend to host virtual meetings via Zoom every one to two months with e-mail communications in between as needed.

Submitted by:

Tim Dodge

Planning Committee Chair and

SELA Past-President

SECTION SUBMITTED REPORTS

SELA Education Section Update (March 15, 2021 Board Meeting)

2021 Plans:

1. Work with PR & Marketing Committee to develop a promotional video for library science students. The video will promote the student membership benefits and encourage students to join. Then the finished video will be sent to library schools in the SELA states to include as they see fit (website, orientation, course management system, etc.)
2. Explore webinar collaboration opportunities with the Continuing Education Committee.
3. Create a resume review program for library science students to launch in early 2022 for spring graduates.

Sharon Holderman
Coordinator of Public Services
Associate Professor
Volpe Library, Tennessee Tech University
sholderman@tntech.edu
931-372-3822
<https://www.linkedin.com/in/sholderman>

Technical Services and Resources Section Report

March 15, 2021

TS&R Section met on March 9 to discuss programming ideas for both the upcoming conference. We are in the process of putting together a small working group to submit a moderated panel that discusses the intersections of public and academic libraries in regard to technical services.

Additionally, members had the chance to introduce themselves and ask questions and discuss items of interest while a number of technical services librarians were in the same “zoom room.”

University & College Section report

Laura Slavin is the new chair-elect for the committee.

Posted a call for C&U sponsored presentation proposals for the SELA/NCLA fall conference. After Laura and I reviewed them, two were selected for sponsorship, with the warning that this does not guarantee

the presentation's acceptance to the conference. One proposal deals with job searching during COVID – and any other time; and the other is on effective strategies for managing student workers.

Submitted by,

Rebecca Rose, MLS/BA

Assistant Dean of Libraries

Associate Professor

Libraries | University of North Georgia

Library Technology Center | Dahlonega

rebecca.rose@ung.edu 706-864-1514

ROUNDTABLE SUBMITTED REPORTS

Electronic Resources Roundtable

Laura Slavin, Chair

I would like to announce that Stephanie Adams has agreed to be Co-Chair of the Roundtable. I will be sending out an email to the Roundtable to announce this sometime this week.

Southeastern Library Association (SELA)
Library Instruction Round Table (SELIRT)

March 15, 2021

A Virtual Coffee Hour was held on Thursday, December 17, 2020 via SELA's Zoom room. The format was open discussion of instruction issues. Topics discussed included reaching students online during COVID-19 (i.e. student engagement, instructional tools) Over 10 people attended the session. Feedback was positive, and several attendees expressed the value of being able to speak with other instruction librarians.

Discussion is underway for future programming, including additional Coffee Hours and possible conference events.

Respectively Submitted,

John Siegel
SELIRT Chair

New Members Round Table Report, 3/15/2021

NMRT leadership met March 5 to discuss programming ideas for both the upcoming conference and additional ideas. The plan is to host a brown bag discussion primarily for current library school students on March 26, covering job hunting skills. Title is "It's a jungle out there: hunting for the library job."

Planning for the conference program is also underway. Currently, the plan is to request a live panel covering self-care tips for librarians.

Issues:

- The spring issue is in-progress. The deadline for News and SPOTLIGHT contributions is April 1, 2021.
- The winter 2021 68(4) issue has been published and contained two research articles and eight book reviews.
- All previously embargoed issues are in the Kennesaw repository along with the winter issue. We are officially open access.

Kennesaw repository downloads of *SELn* articles and issues:

- December 2020- 939 downloads
- January 2021- 1,049 downloads
- February 2021- 1,089 downloads
- March 1, 2021 to March 12, 2021- 761 downloads
 - Downloads of the most recent issue 68(4) as of March 12 at 8:30am:
 - 156 downloads
 - Referrer:
 - Digital Commons (Kennesaw Repository): 110 downloads
 - Google Scholar: 27 downloads
 - Google: 4 downloads
 - Other: 1 download
 - Top 3 individual downloads:
 - The full winter 68(4) issue: 66 downloads
 - Accessibility and LibGuides in Academic Libraries: 30 downloads
 - Finding (Fictional) Pandemics in the Library: Problems in the Classification of Fiction: 17 downloads