

**SOUTHEASTERN LIBRARY ASSOCIATION
EXECUTIVE BOARD MEETING – ONLINE
MINUTES**

**February 24, 2011
11:00 a.m. – 12:57 p.m.**

Present: Michael Seigler (President); Gordon Baker (President-Elect); Camille McCutcheon (Secretary/Planning Committee Chair); Bev James (Treasurer); Sue Alexander (Tennessee Rep); Perry Bratcher (*SELn* Editor); Steve Christo (West Virginia Rep); Sheila Cork (Special Libraries Section Chair); Peter Dean (Reference & Adult Services Section Chair); Tim Dodge (Alabama Rep/Government Documents Round Table Chair); Deana Groves (University & College Libraries Section Chair); Mary Kaye Hooker (Resources & Technical Services Section Chair); Kathleen Imhoff (Immediate Past President/Nominating Committee Chair); Charlotte Johnston (School & Children’s Librarians Section Chair); Deborah Lee (Mississippi Rep); Bill McRee (SC Rep); Hal Mendelsohn (Membership and Mentoring Committee Co-Chair); Evelyn Merk (Constitution & Handbook Committee Co-Chair); Debbie Meyer (Georgia Rep); Kara Mullen (Administrative Services/Awards – Honorary Membership Committee Chair); Joi Phillips (Awards Committee Chair); Amanda Stone (Online Search Librarians Round Table Chair); and Terrie Sypolt (Library Education Section Chair).

Call to Order

Welcome and Introductions

President-Elect Gordon Baker called the roll at 11:00 a.m. He turned the meeting over to President Michael Seigler, who welcomed everyone to the meeting.

Minutes of the Last Meeting

Kathleen Imhoff made a motion to approve the minutes. Hal Mendelsohn seconded the motion. The minutes were approved as amended.

Treasurer’s Report

President-Elect Baker sent out the SELA Treasurer’s Report and the Profit & Loss statement to the board members. He went over the Treasurer’s Report and answered questions.

He reported that SELA’s net income for January through December 2010 was \$401.88 and its total assets were \$25,049.66.

President-Elect Baker noted that SELA received \$583.73 from the ArLA/SELA conference.

President’s Report

President Seigler announced that there were several issues that the board would address during the New Business section of the meeting. Some of these topics included Florida’s withdrawal from SELA, SELA Facebook issues, revision to SELA’s *Constitution & By-Laws*, SELA

Awards, and the West Virginia Library Association Conference.

Administrative Officers Reports

Gordon Baker sent out a SELA Administrative Services Report to the board members. Currently, SELA has 152 members. Last year the association had 258 members. He also provided a breakdown of SELA members by state and noted that he can send out a list of members from each state to whoever needs this information.

Committee Reports

Awards Committee

Joi Phillips had nothing to report.

Constitution & Bylaws Committee

Evelyn Merk recently looked over the *SELA Handbook* and will report her findings under the New Business section of the meeting.

Old Business

Election Results (Line)

The SELA elections results were announced. The following individuals will serve as officers from January 1, 2011 through December 31, 2012: Michael Seigler, President; Gordon Baker, President-Elect; Camille McCutcheon, Secretary; Bev James, Treasurer; and Kathleen Imhoff, Immediate Past President.

SELA/Arkansas Joint Conference Results (Baker)

President-Elect Baker announced that approximately 330 individuals attended the ArLA/SELA Conference. The ArLA state conference usually draws about 230 attendees so having the joint conference in Arkansas increased attendance by approximately 100 individuals. He added that everyone appeared to have a great time at the conference.

Arkansas Membership Vote (Seigler)

President Seigler reported that the vote was four to one in approval for the plan. He has notified Dwain Gordon about the voting results. Now all ArLA members are also SELA members.

New Business

Membership (Mendelsohn)

Hal had nothing new to report since the ArLA/SELA Conference.

***The Southeastern Librarian* (Bratcher)**

Perry gave the following report. The winter 2011 issue is forthcoming. Nancy Richey and Camille McCutcheon have replaced Margaret Foote on the Editorial Board. Margaret will remain as a reviewer for the journal.

The process has begun to add *The Southeastern Librarian* to the institutional repository at Kennesaw State University. A list of members who prefer their “scholarly issue” of *The Southeastern Librarian* in electronic rather than paper form has been generated. This may cut printing costs.

The Southeastern Librarian will be added to EBSCO’s *LITA (Library and Information Technology Abstracts)* full-text version. The journal is already included in *LITA*’s non-full-text product. This is at no cost.

Access to *The Southeastern Librarian* will soon be available in four ways: full-text via *Library Literature Online* (subscription); full-text via EBSCO’s *LITA* (subscription); free as part of the Kennesaw institutional repository (with various search options); and free via the *Southeastern Librarian* website (no advanced search options).

Proposed Budget for 2011

President-Elect Baker sent out the 2011 Proposed Budget to the board members. He answered questions from the board members about the proposed budget. Tim Dodge made a motion to approve the budget. Bev James seconded the motion. The motion passed.

Florida Withdrawal (Seigler)

President Seigler provided information to the board about Florida’s withdrawal from SELA. He has been told by FLA members that there are several reasons for this decision. FLA does not believe that there is still a role for a regional library association; the Arkansas experiment negatively impacted Florida’s standing in SELA; and the structure of the regional association has been changed by the Arkansas experiment. Also, there were financial reasons why FLA chose to withdraw. President Seigler commented that SELA needs to decide how to provide its Florida members with representation on the executive board. A discussion concerning this issue followed. President Seigler remarked that he was open to suggestions from the board. He encouraged board members to email either President-Elect Baker or himself with suggestions. He stated that he plans to write to the SELA members in Florida about this issue.

West Virginia Library Association Conference

There will not be a joint conference with WVLA this fall, but WVLA has invited SELA to have a presence at the conference. SELA has never had a joint conference with WVLA. A discussion followed concerning what kind of programs SELA could offer at the conference.

Steve Christo, West Virginia rep, noted that there will be a free exhibit area for SELA, and an honorarium for SELA members to present at the conference. He reported that there will be many hotel rooms available for conference attendees.

The deadline to submit program proposals for the WVLA conference has not yet been posted.

Kathleen Imhoff made a motion for SELA to proceed with plans to have a presence at the WVLA conference. The motion passed.

Facebook (McCutcheon)

Camille McCutcheon, Chair of the Planning Committee, provided an update on the SELA Facebook page. She reported that feedback about the Facebook page was solicited from the Executive Board last October. The Planning Committee reviewed the feedback and incorporated those suggestions that could be accomplished within the perimeters set by Facebook.

Errors to the page were also corrected. Camille noted that one issue that had not been discussed by the board concerned which SELA committee should be responsible for updating and maintaining the page. The Planning Committee recommended that the Web Site Committee was the most logical committee within the association to update and maintain the Facebook page.

Discussion about this issue followed. President Seigler and President-Elect Baker mentioned that they would contact Gina Garber, the Web Site Committee Chair, to make certain she is in agreement with adding this responsibility to the committee's duties.

Tim Dodge made a motion to approve the SELA Facebook page and accept the Planning Committee's suggestion that the Web Site Committee will update and maintain the page.

Bev James seconded the motion. The motion passed.

SELA Constitution & By-Laws Revision (Merk)

Evelyn Merk reported that she had read the *SELA Handbook* and outlined some sections that needed to be revised and updated. For instance, she suggested that the member states not be listed by name. She also noted that a purpose for the SELA Leadership Conference needs to be written. The section on standing committees needs to be revised, and a complete list of standing committees needs to be included in the revision. She reported that the lists of round tables in the *SELA By-Laws* and the *SELA Handbook* are inconsistent. The *SELA Handbook* sections which address responsibilities of officers and the election of state representatives both need to be revised.

President Seigler asked board members to review the *SELA By-Laws* and *Handbook* and send Evelyn their suggestions. The *SELA By-Laws* were last updated in 2000, the *Handbook* in 1990.

Awards and Scholarships Reports (and one question)

President Seigler noted the importance of the SELA awards and scholarships. Joi Phillips will be Awards Committee Chair for this biennium. President Seigler wants the association to look at adding awards, and SELA members need to be actively seeking programs to nominate them for awards. He would like members of the various awards committees to accept a new challenge – to promote our association's awards. He suggested that there could be a brag section on SELA's

web site and Facebook page to highlight the awards.

Continuing Education

There was no report. President Seigler wants to see the association share more continuing education opportunities that occur throughout the region.

He will ask the committee to post announcements of continuing education programs. The committee co-chairs are Joseph Freedman and Laura Slavin.

Open Committee Chairs

President Seigler reported that all the committees have chairs except for the Legislative Committee. He would like to coordinate with the ALA Office to provide programs for SELA at low or no cost to the association.

Schedule of Meetings for 2011

President Seigler would like to schedule four board meetings during 2011. Three would be online, and one would be face-to-face. The meetings would be quarterly.

He would like to schedule the meetings in May, August, and November. The August meeting would be face-to-face, and the November meeting would be a planning session for the next joint conference.

Misc. (Ideas, suggestions, proposals)

President Seigler asked the board members to send him ideas, suggestions, and proposals.

Adjourn

The meeting was adjourned at 12:57 p.m.

Respectfully submitted,

Camille McCutcheon
SELA Secretary